

GOVERNANCE

DECISION SHEET

COUNCIL - WEDNESDAY, 14 DECEMBER 2022

	Item Title	Council Decision	Function/Cluster required to take action	Officer to Action
1.1	<u>Admission of Burgesses</u>	Not applicable		
2.1	<u>Notification or urgent business</u>	<b><u>The Council resolved:-</u></b> to note that the Lord Provost had accepted two late reports (items 11.3 and 11.4) onto the agenda as matters of urgency in terms of Section 50B(4)(b) of the Local Government (Scotland) Act 1973.		
3.1	<u>Determination of exempt business</u>	<b><u>The Council resolved:-</u></b> in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of items 11.1, 11.2, 11.3 and 11.4 so as to avoid disclosure of exempt information of the classes described in paragraphs 6, 8 and 10 of Schedule 7A of the Act.		
4.1	<u>Declaration of interests or connections</u>	<b><u>The Council resolved:-</u></b> to note the declarations of interest and transparency statements which will be recorded in the minute.		

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5.1	<p><b><u>Deputations</u></b></p> <p>1) Item 9.1 - Lily and Lara - 3<sup>rd</sup> year pupils at Bridge of Don Academy and Oldmachar Academy</p> <p>2) Item 9.4 - Tibeche - 4<sup>th</sup> year pupil at Dyce Academy; and Agnes – Primary 7 pupil at St Peter's Primary School</p> <p>3) Items 9.1, 9.2, 9.4 and 9.5 - Jon Barron</p> <p>4) Item 9.1 - Rachel Martin</p>	<p><b><u>The Council resolved:-</u></b> to thank the deputations for their contributions.</p>		
6.1	<p><b><u>Minute of Meeting of Aberdeen City Council of 13 October 2022 - for approval</u></b></p>	<p><b><u>The Council resolved:-</u></b> to approve the minute.</p>		
6.2	<p><b><u>Minute of Meeting of Urgent Business Committee of 21 October 2022 - for approval</u></b></p>	<p><b><u>The Council resolved:-</u></b> to approve the minute.</p>		
7.1	<p><b><u>Guildry and Mortification Funds Committee - 5 December 2022 - Guildry Funds - Review of Allowances</u></b></p>	<p><b><u>The Council resolved:-</u></b> to approve the 5% increase in annual allowances to be backdated from 1 May 2022.</p>	Finance	Aileen Duncan

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8.1	<b><u>Council Business Planner</u></b>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to note that the Chief Officer - City Growth would report back on item 4 (Natural History Museum - Aberdeen) in the new year;</p> <p>(ii) to note that the Chief Officer - Corporate Landlord would report back on item 5 (Wellington Road Multimodal Corridor) in the new year;</p> <p>(iii) to agree that item 8 (Performance Management Framework) be delayed until the beginning of 2023/24 following a review;</p> <p>(iv) to agree that item 28 (Scheme of Governance Review) be delayed to the Council meeting on 26 April 2023; and</p> <p>(v) to otherwise note the business planner.</p>	<p>City Growth</p> <p>Corporate Landlord</p> <p>Data and Insights</p> <p>Governance</p>	<p>Richard Sweetnam</p> <p>Stephen Booth</p> <p>Martin Murchie</p> <p>Jenni Lawson</p>
8.2	<b><u>Minute of Meeting of the Capital Programme Committee of 6 October 2022 - for approval</u></b>	<p><b><u>The Council resolved:-</u></b></p> <p>to approve the minute.</p>	Governance	Karen Finch
9.1	<p><b><u>City Centre Update - RES/22/290</u></b></p> <p><b>Please note Appendix C to the report is exempt and is contained at item 11.1</b></p>	<p><b><u>The Council resolved:-</u></b></p> <p><b>Streetscape Programme</b></p> <p>(i) to agree the Streetscape Full Business Case (Appendix B) and instruct the Director of Resources, following consultation with the Chief Officer - Commercial &amp; Procurement and Chief Officer - Capital, to proceed</p>	<p>Resources</p> <p>Commercial and Procurement</p> <p>Governance</p>	<p>Steve Whyte/ Sandy Beattie</p> <p>Craig Innes</p> <p>Mark Masson</p>



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		<p>develop the Outline Business Case for the A944/A9119 Multimodal Corridor Study Medium/High Delivery Package (which includes proposals for improved cycle infrastructure between Westhill and Aberdeen City Centre) and instruct the Chief Officer - Strategic Place Planning to report back the Outline Business Case for the A9119 cycle route (Carden Place (including Queens Cross Roundabout), Skene Street and Rosemount Viaduct), currently being progressed via the Bus Partnership Fund, by December 2023, in order to provide an active travel link from the West End into the heart of the City Centre;</p> <p>(iv) to instruct the Chief Officer - Capital not to proceed with a traffic signal-controlled junction at the Broad Street/Upperkirkgate/Gallowgate Junction, in view of the impending changes within the proposed City Centre Masterplan, and instruct the Chief Officer - Operations and Protective Services to report back to Council on the implications of closing permanently the section of Broad Street between Queen Street and Upperkirkgate to all vehicles;</p> <p>(v) to instruct the Chief Officer - Capital following consultation with the Chief Officer - Strategic Place Planning to</p>	<p>Capital</p> <p>Operations and Protective Services</p> <p>Capital</p>	<p>John Wilson</p> <p>Mark Reilly</p> <p>John Wilson</p>

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		<p>consult with stakeholders and funders to review current safety concerns with a view to making a recommendation to help mitigate any concerns in the context of the City Centre Masterplan;</p> <p>(vi) to approve the allocation of additional revenue funds to the Roads maintenance budget of £16,700 from 2024/25 onwards, which is required to maintain the infrastructure change as detailed in paragraph 4.1 of the report;</p> <p>(vii) to instruct the Chief Officer - Strategic Place Planning to engage with First Bus and Stagecoach to agree a voluntary code of practice that buses adhere to the same driving arrangements in Union Street Central bus zone as are in place in Broad Street bus zone;</p> <p><b>Building Conditions/ Occupancy</b></p> <p>(viii) subject to an updated full business plan being provided by the Open Space Trust and review by officers, agree in principle to restore the capital grant of up to £358,000 to the Open Space Trust which was removed at the Council 2022/23 budget-setting meeting and that this should be funded from the capital allocation to the City Centre and Beach Masterplans, the final decision being referred to the Council's budget setting process for 2023/24;</p>	<p>Strategic Place Planning</p> <p>Finance</p>	<p>David Dunne</p> <p>Jonathan Belford</p>

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		<p>(ix) to note the content of the Strategic Outline Case Upper Floor use options at 101-103 Union Street (Appendix G) and instruct the Chief Officer - Corporate Landlord to continue to review and report back by August 2023; <b>Aberdeen Market</b></p> <p>(x) to note the business case for Aberdeen Market (Appendix C) and instruct the Director of Resources following consultation with the Chief Officer - Corporate Landlord to proceed with the negotiation and execution of contracts for delivery and report progress back to Council on a 6 monthly basis from the date of this report; <b>Queen Street</b></p> <p>(xi) to agree the Strategic Outline Case for Queen Street and instruct the Director of Resources to progress the short-listed options into an Outline Business Case which would identify a preferred option and report back to Council in August 2023; and <b>City Centre Masterplan Working Group</b></p> <p>(xii) to establish a City Centre Masterplan Working Group which would comprise one member from each political group and Councillors Boulton and Stewart.</p>	<p>Corporate Landlord</p> <p>Resources</p> <p>Corporate Landlord</p> <p>Resources</p>	<p>Stephen Booth</p> <p>Steve Whyte</p> <p>Stephen Booth</p> <p>Steve Whyte</p>





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		<p>proposals in the plan and the support provided by the Council to some of these organisations;</p> <p>(iii) to instruct the Chief Officer - City Growth to support stakeholders to implement the proposed actions in the plan where appropriate;</p> <p>(iv) to instruct the Chief Officer - City Growth, in consultation with the Director of Resources, to develop a grant scheme of £500,000 to support the reconfiguration of empty shops on Union Street for confirmed occupancy, subject to the Council's budget setting process for 2023/24; and</p> <p>(v) to instruct the Chief Officer - City Growth to report back on progress of the plan to the Finance and Resources Committee in early 2024.</p>	Governance	Mark Masson (business planner)
9.4	<b><u>Beachfront Masterplan - Short Term Intervention Update - COM/22/292</u></b>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to note the update from the Chief Officer - Commercial &amp; Procurement on progress of the short-term interventions to Full Business Case (FBC): Urban Park, Events Park and Broadhill Landscaping and Structures;</p> <p>(ii) to note the update from the Chief Officer - Strategic Place Planning on the 6 week consultation period carried out on the Draft Development Framework; accompanying Environmental Report; the findings of the resulting Engagement Report; and</p>	<p>Commercial and Procurement</p> <p>Strategic Place Planning</p>	<p>Craig Innes</p> <p>David Dunne</p>

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		<p>agree that an updated Development Framework be reported back to Council on 26 April 2023;</p> <p>(iii) to instruct the Chief Officer - Commercial &amp; Procurement to progress with all relevant statutory consents that would need to be obtained before any works proceed, and start early discussion with the Planning Authority prior to any applications being submitted;</p> <p>(iv) to instruct the Chief Officer - Commercial &amp; Procurement to take the Beachfront Masterplan Phase A Works to FBC and report the FBC to Council on 23 August 2023; and</p> <p>(v) to note that the Director of Resources would co-ordinate a response to the questions from the Disability Equity Partnership and circulate the response to Councillors upon the relevant correspondence being passed to him.</p>	<p>Commercial and Procurement</p> <p>Commercial and Procurement</p> <p>Resources</p>	<p>Craig Innes</p> <p>Craig Innes</p> <p>Steve Whyte</p>
9.5	<p><b><u>Beachfront Masterplan Update - Medium to Long Term Interventions - COM/22/293</u></b></p>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to note the update from the Chief Officer - Strategic Space Planning on the 6 week consultation period carried out on the Draft Development Framework and accompanying Environmental Report and the findings of the resulting Engagement Report and agree that an updated Development Framework be reported</p>	<p>Commercial and Procurement</p> <p>Strategic Place Planning</p>	<p>Craig Innes</p> <p>David Dunne</p>



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		<p>becomes available;</p> <p>(vii) to note the update from the Chief Officer - Commercial &amp; Procurement on progress of the City Centre to Beach Connectivity to OBC: Justice Street Roundabout;</p> <p>(viii) to instruct the Chief Officer - Commercial &amp; Procurement to report progress of the OBC for the medium-term intervention listed in (vii) above to Council on 26 April 2023;</p> <p>(ix) to note the update from the Chief Officer - Commercial &amp; Procurement in conjunction with Chief Officer - Operations &amp; Protective Services on progress of coastal protection studies and design development to inform the OBC;</p> <p>(x) to instruct the Chief Officer - Commercial &amp; Procurement to report progress of the OBC for the medium term intervention listed in (ix) above to Council on 26 April 2023; and</p> <p>(xi) to instruct the Chief Officer - Strategic Space Planning to explore options for implementing physically segregated cycle tracks within the designated Beach Masterplan where possible to do so and report back to Council on 26 April 2023.</p>	<p>Commercial and Procurement</p> <p>Commercial and Procurement</p> <p>Strategic Place Planning</p>	<p>Craig Innes</p> <p>Craig Innes</p> <p>David Dunne</p>

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9.6	<b><u>Statutory Function Review - COM/22/288</u></b>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to note the progress to date on the Statutory Function Review; and</p> <p>(ii) to instruct the Chief Executive and Interim Chief Officer - Governance to discuss with the Scottish Government opportunities to transfer functions through legislative change and to report back to Council on any specific opportunities proposed to be progressed.</p>	<p>Chief Executive</p> <p>Governance</p>	<p>Angela Scott/ Andy MacDonald</p> <p>Jenni Lawson</p>
9.7	<b><u>Governance Review of Trusts - 2022 Update - COM/22/285</u></b>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to note the activity, as detailed in the report, undertaken in relation to trusts to which the Council is connected;</p> <p>(ii) to approve, as sole trustee of Lands of Torry (charity number SC021299), the proposed constitution for that charity in Appendix E;</p> <p>(iii) to approve, as sole trustee of Lands of Skene (charity number SC018533), the proposed constitution for that charity in Appendix F;</p> <p>(iv) to approve, as sole trustee of City of Aberdeen Council Guildry &amp; Mortification Funds (charity number SC011857), the proposed constitution for that charity in Appendix G;</p> <p>(v) to instruct the Chief Officer - Governance to submit the proposed constitutions in Appendices E, F and G to the Office of the Scottish Charity Regulator (OSCR) for its approval;</p>	<p>Governance</p>	<p>Jenni Lawson/ Steven Inglis</p>

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		<p>authorises that Chief Officer to make any amendments to those constitutions, prior to such OSCR approval being obtained, which that Chief Officer considers to be appropriate, and instruct that Chief Officer to take any necessary steps, following such OSCR approval being obtained, to bring those constitutions into effect; and</p> <p>(vi) to instruct the Chief Officer - Governance to bring a further update report to Council no later than December 2023 on future activity in relation to trusts to which the Council is connected.</p>		
9.8	<p><b><u>Buffer Zones - COM/22/270</u></b></p>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to note the ongoing initiatives and the evidence gathered to date; and</p> <p>(ii) to instruct the Interim Chief Officer - Governance to continue to liaise with the Scottish Government and COSLA and provide a service update on the outcome of the Supreme Court Decision.</p>	Governance	Jenni Lawson/ Deirdre Nicolson
9.9	<p><b><u>Work Plan and Business Cases - Revenue - COM/22/273</u></b></p> <p><b>Please note appendices 2 and 4 to this report are exempt and are contained at item 11.2</b></p>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to note the workplan as detailed in the appendices for the Operations and Customer Functions;</p> <p>(ii) to approve the procurement business case, including the total estimated</p>	Commercial and Procurement	Mel Mackenzie

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		<p>expenditure for the proposed contract;</p> <p>(iii) to note the content of Appendix 3 - 3.10 Memos (Exemption Urgency); and</p> <p>(iv) to note that the Chief Officer - Integrated Children's and Family Services would provide a service update on the development of an alliance for the future commissioning of early intervention services in the autumn of 2023.</p>	Integrated Children's and Family Services	Graeme Simpson
9.10	<b><u>Treasury Management Strategy - Mid-Year Review - RES/22/267</u></b>	<p><b><u>The Council resolved:-</u></b></p> <p>to note the Treasury Management activities undertaken to date, during financial year 2022/23.</p>	Finance	Neil Stewart
9.11	<b><u>Review of Parking Charges - RES/22/294</u></b>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to instruct the Chief Officer - Operations and Protective Services to carry out the necessary actions to increase on-street and off-street parking charges by 10% from 1 April 2023; and</p> <p>(ii) to instruct the Chief Officer - Operations and Protective Services to carry out the necessary actions to amend the pricing structure of Resident Parking Permits as per table 1 of the report, from 1 April 2023.</p>	Operations and Protective Services	Vycki Ritson

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9.12	<b><u>Fairer Aberdeen Fund Annual Report 2021-22 - CUS/22/286</u></b>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to note the Fairer Aberdeen Annual Report for 2021-22, at Appendix 1 and the positive impact that had been made to lives of people in Aberdeen; and</p> <p>(ii) to instruct the Director of Customer Services to congratulate the Fairer Aberdeen Board and their volunteers for the work they have done and their many successes.</p>	<p>Early Intervention and Community Empowerment</p> <p>Customer</p>	<p>Susan Thoms</p> <p>Andy MacDonald</p>
9.13	<b><u>Locality Plans Annual Report - CUS/22/282</u></b>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to approve the Locality Plans Annual Report 2021/2022;</p> <p>(ii) to agree for publication and circulation of the Locality Plans Annual Report 2021/2022 to all partners; and</p> <p>(iii) to note that an easy read version of the Annual Report would be produced.</p>	<p>Early Intervention and Community Empowerment</p>	<p>Paul Tytler</p>
9.14	<p><b><u>Adoption of Aberdeen Local Development Plan 2023 - COM/22/283</u></b></p> <p>Please note that Appendix 3 to this item can be accessed <a href="#">here</a></p>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to approve the modifications made to the Proposed Aberdeen Local Development Plan, as set out in Appendix 1, and any minor drafting changes;</p> <p>(ii) to instruct the Chief Officer - Strategic Place Planning to notify the Scottish Ministers of the Council's intention to adopt the Aberdeen Local Development Plan as modified;</p> <p>(iii) to agree to adopt the Aberdeen Local</p>	<p>Strategic Place Planning</p>	<p>David Dunne/ Andrew Brownrigg</p>



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		<p>Development Plan unless directed otherwise by Scottish Ministers and instruct the Chief Officer - Strategic Place Planning to undertake the statutory procedures set out in Appendix 4; and</p> <p>(iv) to thank officers for their work in relation to the Aberdeen Local Development Plan.</p>		
9.15	<p><b><u>Aberdeen Local Development Plan 2023 - Draft Aberdeen Planning Guidance and Supplementary Guidance - COM/22/284</u></b></p> <p><b>Please note that Appendix 1 to this item can be accessed <a href="#">here</a></b></p>	<p><b><u>The Council resolved:-</u></b></p> <p>(i) to approve the draft Aberdeen Planning Guidance and Supplementary Guidance documents set out in Appendix 1 and instruct the Chief Officer - Strategic Place Planning to publish them, subject to any minor drafting changes, for a six-week period of public consultation;</p> <p>(ii) to instruct the Chief Officer - Strategic Place Planning to report the results of the public consultation and any proposed revisions to the draft Aberdeen Planning Guidance and Supplementary Guidance documents to Members at a subsequent meeting of Full Council within 12 months of the consultation ending;</p> <p>(iii) to instruct the Chief Officer - Strategic Place Planning to consult the Strategic Environmental Assessment (SEA) Gateway on associated SEA Screening Reports for the draft Aberdeen Planning Guidance</p>	Strategic Place Planning	David Dunne/ David Berry

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		<p>documents, and to publicise the result of the Screening Determinations via a public notice;</p> <p>(iv) to adopt the draft Aberdeen Planning Guidance and Supplementary Guidance documents as Interim Planning Advice from the date of adoption of the Aberdeen Local Development Plan 2023; and</p> <p>(v) to instruct the Chief Officer - Strategic Place Planning to make any minor technical drafting updates which may be required to other existing non-statutory planning guidance.</p>		
10.1	<p><b><u>Lord Provost David Cameron</u></b></p> <p>That the Council:</p> <p>(1) Agrees that this Council confers the Freedom of the City of Aberdeen on the Aberdeen Football Club team who won the European Cup Winners' Cup in 1983 and also on Aberdeen Football Club who have been in the city since 1903.</p> <p>(2) Agrees that the achievement of this team, which culminated in winning the final in Gothenburg, Sweden, in May 1983 by beating Real Madrid, was</p>	<p><b><u>The Council resolved:-</u></b> to approve the notice of motion.</p>	Governance	Jenni Lawson/ Fiona Mann

	<b>Item Title</b>	<b>Council Decision</b>	<b>Function/Cluster Required to take action</b>	<b>Officer to Action</b>
	<p>worthy of recognition.</p> <p>(3) Agrees that the conferment ceremony should be planned to take place as part of the weekend celebration of the 40<sup>th</sup> Anniversary of the win from 12<sup>th</sup> to 14<sup>th</sup> May 2023 currently being organised by Aberdeen Football Club and instructs the Interim Chief Officer - Governance to make any necessary arrangements on behalf of the Council in this regard.</p>			
<b>10.2</b>	<p><b><u>Councillor Blake</u></b></p> <p>That Council:-</p> <p>Notes with concern that notification of strike action has been received from four of the teacher's unions.</p> <p>Agrees that young people's education has been severely impacted by the pandemic and that teachers are key to successful recovery.</p> <p>Agrees that hard working teachers across Scotland have gone above and beyond as a result of the pandemic but also as a result of years of mismanagement and</p>	<p><b><u>The Council resolved:-</u></b></p> <p>to refer the notice of motion to the Finance and Resources Committee.</p>	Governance	Mark Masson

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	<p>neglect by the Scottish Government.</p> <p>Recognises that this is a national dispute which can only be resolved by SNP Ministers at Holyrood.</p> <p>Calls for COSLA to press the Cabinet Secretary for Education and Skills urging them to do everything possible to avoid or minimise industrial action and its impact upon our children, young people, parents and guardians.</p> <p>Instructs the Chief Executive to formally write to the Cabinet Secretary for Education and Skills noting the Council's concerns for the education of our children and young people if the Scottish Government cannot reach a settlement in this dispute and to urgently produce a fair deal for teachers.</p>			
<b>10.3</b>	<p><b><u>Councillor Houghton</u></b></p> <p>That Council:-</p> <ol style="list-style-type: none"> <li>1. Notes the summit held on 9 November 2022 concerning the future of Aberdeen City Centre.</li> <li>2. Notes the unanimous decision of the Finance, Policy and Resources Committee in June 2017 to set aside up to £4.2million to be utilised for a</li> </ol>	<p><b><u>The Council resolved:-</u></b> to refer the notice of motion to the budget process.</p>	Finance	Jonathan Belford

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	<p>non-domestic rates local transition scheme.</p> <p>3. Agrees the damaging effect of Scottish Government controlled Non-Domestic Rates has had as another decisive factor in the deterioration of the high street despite temporary mitigation measures.</p> <p>4. Notes that only legislation by the Scottish Parliament will structurally change the scheme of Non-Domestic Rates in Scotland and that the council lacks the powers to change the rates for businesses.</p> <p>5. Agrees that the power to provide business rate relief already lies with the Council.</p> <p>6. Therefore instructs the Chief Officer - City Growth, following consultation with the Chief Officer - Customer Experience and Chief Officer - Finance, to report to the next Council meeting providing details on a range of options and costings for a 'business rates exemption zone' within the city centre.</p>			
10.4	<p><b><u>Councillor Kuszniir</u></b></p> <p>That the Council:-</p> <p>1. Congratulates all involved with the</p>	<p><b><u>The Council resolved:-</u></b> to approve the notice of motion.</p>		

	<b>Item Title</b>	<b>Council Decision</b>	<b>Function/Cluster Required to take action</b>	<b>Officer to Action</b>
	<p>Royal Scottish National Orchestra and Big Noise Torry's 'side-by-side' concert at the Music Hall on 13 October 2022 where they performed Danzón No2 by popular Mexican composer Arturo Márquez, conducted by Christian Reif;</p> <p>2. Notes that Big Noise Torry launched in July 2015 and was Sistema Scotland's third orchestra centre;</p> <p>3. Understands Big Noise Torry uses the symphony orchestra as a community through which local children gain valuable life skills and experiences, such as developing confidence and teamwork; and</p> <p>4. Applauds this impressive event, and the amazing work that Big Noise Torry continues to do to support young people and their families.</p>			
11.1	<b><u>City Centre Update - COM/22/290 - exempt appendix</u></b>	<b><u>The Council resolved:-</u></b> to note the appendix.		
11.2	<b><u>Work Plan and Business Cases - Revenue - COM/22/273 - exempt appendices</u></b>	<b><u>The Council resolved:-</u></b> to note the appendices.		

	<b>Item Title</b>	<b>Council Decision</b>	<b>Function/Cluster Required to take action</b>	<b>Officer to Action</b>
11.3	<b><u>Major Event Update</u></b>	<b><u>The Council resolved:-</u></b> to approve the recommendations in the exempt report.	City Growth	Richard Sweetnam
11.4	<b><u>European Pipe Band Championships</u></b>	<b><u>The Council resolved:-</u></b> to approve the recommendations in the exempt report.	City Growth  Commercial and Procurement	Richard Sweetnam/ Stephen O'Neill  Craig Innes

If you require any further information about this decision sheet, please contact Martyn Orchard, tel 01224 523097 or [morchard@aberdeencity.gov.uk](mailto:morchard@aberdeencity.gov.uk)